

**The Centre for Mediation at
The Hague Court of Arbitration for Aviation**

MEDIATION REQUEST

In force as of 31 August 2022



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HAGUE CAA MEDIATION RULES

THE CENTRE FOR MEDIATION AT
THE HAGUE COURT OF ARBITRATION FOR AVIATION

REQUEST FOR MEDIATION

Article 4 - Prerequisites to Mediation

1. Any party may call for a mediation by filing a request for mediation with the Secretariat.
2. The request for mediation shall include the following:
 - a. A description of the dispute in question,
 - b. The names and contact details of the parties to the dispute and their representatives,
 - c. The names and contact details of any counsel that will represent the parties.
 - d. The agreement containing a mediation mandate/option (specifying the paragraph or section containing the same) or substantiation of other authority being invoked in requesting mediation, should the same exist
 - e. The Mediator candidate qualifications considered to be particularly important and relevant to the case at hand.
3. Should the request for mediation not be filed by all parties jointly, the Secretariat will forward copies of the Request to the parties not filing. The Secretariat will request that the non-filing party/parties notify the Secretariat in writing, within fourteen days, if it/they are willing to engage in mediation of the indicated dispute, according to these Rules, notwithstanding the extent to which the same may be superseded as per agreement or other authority.
4. Should the Secretariat fail to receive confirmation of such a party's intention to proceed with mediation within fourteen days, the Secretariat will notify the requesting party thereof, and the requesting party may elect to treat this as a rejection of the invitation to mediate.